

# ACC PRESCHOOL FINANCIAL AGREEMENT

**Dear Parent(s)**

**When you sign this Agreement you are committing to follow the Financial Guidelines as follows:**

- 1. Tuition payments are due no later than the fifth day of each month. After the fifth day add a \$25 late fee to your tuition. Please see the preschool treasurer if you need to make payment arrangements.**
- 2. Return checks will have a \$25 service fee attached.**
- 3. You are committed to tuition payments from September through June 2018. Should your account become 2 weeks past due, your enrollment will be suspended until your account is current.**
- 4. If you are planning a move out of Anacortes and/or disenrolling your child, a 45-day written notice is required. You are still financially responsible for tuition through day 45. (A military clause requires 30 days notice with copy of orders).**
- 5. Because we follow the Anacortes School District Calendar, all ten months of the school year are full tuition months.**

**ACC Preschool is a Non-Profit organization and receives no outside income. Tuition and registration fees pay for supplies and salaries. Promptness in your financial obligations is imperative to the continued success and high standards of education at our school. Thank you for choosing ACC Preschool.**

**Parent signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Parent signature** \_\_\_\_\_

**Date** \_\_\_\_\_